## COVID-19 BUSINESS CONTINUITY PLANNING & RISK ASSESSMENTS

Office re-configuration | Helping you and your team as you consider returning to the work environment. Many businesses are planning to return to their workplaces in the coming weeks and months. This return may be gradual and carried out by you in phases. At Logical, we are here to help you plan for this new phase for your team and for your business.

Our research team has been working behind the scenes and have devised a series of support platforms to help you navigate these new realities. We are offering these services now, and hope that these will help with the transition. Please contact us for further details.

Barry and all at the Logical Team

## REALIGNED SPACE PLANNING OF YOUR OFFICE TO ALLOW COMPLIANT OCCUPATION:



Traffic flows in office spaces (one direction to reduce "pinch points")



Kitchens & Bathrooms - Reconfiguration and sanitation plan



Simple floor plan to help to orient staff



Meeting Rooms
- revised capacity



Provision of clear shields between workstations



Work station rotation - seeing alternate desks in use



Register pads - entering the office (allows you see how many people are in)



Reducing touchpoints - copiers, printers, coffee pots, supplies, and cupboards.

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